

1. Members to visit the following website -  
<https://my.tennis.com.au/OnlineMembership/663353>
  
2. Select the appropriate membership type (Individual or Family) – Note this will prompt the user to create a “Tennis Account” by selecting “Join with Email” and following the prompts – If a person is Under 15, they can select “Under 15? Join Here” which is below the “Join with Email” button, and follow the prompts. Alternatively if someone already has a “Tennis Account”, they can login at the bottom and continue.



3. If a person has selected an “Individual Membership”, they will then be able to confirm their personal details and advance to the payment screen. If a person has selected “Family Membership”, they will then confirm their own personal details, before entering their family members details, and advancing to the payment screen
  
4. There are 3 different payment options they can select. **Credit/Debit Card, Cash or EFT.** See below details about each:
  - a. Credit/Debit Card
    - i. They will be prompted to enter their credit/debit card details, and will be charged the corresponding amount. This then sits in our Stripe (online payment gateway), where we have the ability to approve, refund etc.



- b. EFT
  - i. A person will be given the Bank details of the Association (see below), and prompted to deposit the money with their reference, and email this receipt through to [mtprospecttennis@bigpond.com](mailto:mtprospecttennis@bigpond.com). We can then reconcile these payments.

### STEP 3: PAYMENT OPTIONS

#### PAYMENT OPTION

EFT

#### Payment Instructions

Please see below EFT details Bank: Bendigo and Adelaide Bank BSB: 633108 Account: 131224461 Reference: Please indicate your name and Competition you play in - E.g. JamesMaherSeniors. Once you have confirmed payment, can you please email a receipt of this to [mtprospecttennis@bigpond.com](mailto:mtprospecttennis@bigpond.com). If you have any issues, please contact James Maher - 0422 607 224

Account Name: Mt Prospect and District Tennis Ass Inc  
 Bank: Bendigo Bank  
 BSB #: 633108  
 Account #: 1312 24461

*These instructions will be emailed to you upon confirmation of your purchase*

NEXT >



- c. Cash
  - i. A person will be instructed to follow up with their Team Captain or Director of the Competition they play in (see below)

### STEP 3: PAYMENT OPTIONS

#### PAYMENT OPTION

Cash

#### Payment Instructions

Please ensure you follow up with your Team Captain or Director of the Competition you play in to arrange for cash payment.

*These instructions will be emailed to you upon confirmation of your purchase*

NEXT >



5. A person will then get to the confirmation screen (see below), where they can review their details before confirming.

#### STEP 4: CONFIRMATION

Please review and confirm your membership request shown below

2017.18 Family Membership	Mt Prospect Family Membership 2017.18	VALID TILL 01 NOV 2018
Related members		COST: \$100
		TOTAL COST: \$100.00



Please confirm your desire to purchase 2017.18 Family Membership from Mt Prospect District TA

By selecting confirm you agree to pay this amount to Mt Prospect District TA following the instruction provided to you. Your membership will not be confirmed until this amount is received by Mt Prospect District TA. If you have elected to pay by credit card, your card will not be charged until your membership request is approved.

If you have any question, please contact Mt Prospect District TA (03 5345 2673 - mtprospecttennis@bigpond.com) or Tennis Australia (1800 PLAY TENNIS - play@tennis.com.au)

**CONFIRM** >